

City of Anadarko  
P O Box 647  
Anadarko, OK 73005  
405-247-2481

**Pavilion - Picnic Shelter or RV Campsite Rental Agreement**

**Customer Billing Information:**

Renter: \_\_\_\_\_ Phone # \_\_\_\_\_  
Address: \_\_\_\_\_ Rental Period: From \_\_\_\_\_ to \_\_\_\_\_  
Date of Use: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Electricity Required? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
Pavilion - Picnic Shelter Number: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_  
RV Campsite Number: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_  
Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

*By signing this rental agreement, the renter agrees to comply with all rules and regulations stipulated in the Anadarko City Charter Chapter 7-232 (Rules and Regulations). Specifically Chapter 7-2-3-E: No liability of City Provided Before Issuance of Permits: Before any permit or reservation required shall be issued, the party applying therefore, in consideration of the issuance of the permit, shall agree in writing to release the city, and any person acting for or on behalf of the city, from all liability from accidents that may occur on the lands of all city owned parks whether or not such accident is caused by negligence of the city. Said agreement shall be binding upon the heirs, executors, and administrators and assigns of said party whom the application for a permit is mad*

**See below for a brief overview of the City Code Chapter 7-2-3. (Ordinance 1249) A complete copy of the City Code Chapter 76-2-3, Section I (Rules and Regulations) is available for your review on our website at [www.cityofanadarko.org](http://www.cityofanadarko.org) or upon request.**

**Picnic Shelters: The following rules and regulations shall be in effect for the procuring and use of the picnic shelters in the city owned parks:**

**1. Reservation and Use Fee and Deposit:**

a. There is hereby levied a charge of twenty five dollars (\$25.00) per day for the reservation and use of each picnic shelter and a twenty five dollar (\$25.00) refundable cleaning deposit to be made at time reservations are made. Cleaning deposit will only be refunded after an inspection by park staff to ensure proper clean up.

b. Nonprofit organizations are exempt from the twenty five dollar (\$25.00) reservation fee. (Ord. 1137, 3-12-2001) All non-profit organizations must register with the City and provide a copy of their non-profit status with the IRS and the Oklahoma Tax Commission.

**2. Time Limit on Making Reservations: Reservations may not be made more than ninety (90) days in advance. (Ord. 1137, 3-12-2001; and. 2003 Code) Reservations cancelled within 14 days from the time of event are non-refundable.**

**3. Multiple Reservations, Time Period: A group may not have more than two (2) reservations within a thirty (30) day period unless special permission is granted.**

**4. Cancellation of Reservations: The park board, acting through its representative, reserves the right to cancel reservations for groups not using the shelter in accordance**

with the rules and regulations for city owned parks.

**5. Decorating Shelters:** Plans for decorating the shelters must be approved prior to any installation taking place.

**6. Charging for Food or Drink:** Only nonprofit organizations may collect for food or drink at any shelter and the proceeds must be donated to a charitable or public service activity.

**7. Leaving Shelter in Clean Condition:** The group using the shelter assumes the responsibility of leaving the shelter in clean condition.

**8. Blocking Pedestrian or Vehicular Traffic:** No blocking of roads or interference with pedestrian or vehicle traffic may occur.

**J. RV Camp Sites:** The thirty five (35) RV pads are provided for rental and have electrical hookups at each site. Water is available but not at each individual site. The following rules apply:

**1. Camping Fees; Collection Procedure:** The fee for camping overnight is eleven dollars (\$11.00) and shall be collected by the park department during the hours of eight o'clock (8:00) A.M. and five o'clock (5:00) P.M. daily Monday through Friday and by the police department five o'clock (5:00) P.M. to eight o'clock (8:00) A.M. Monday through Friday and on all Saturdays and Sundays. All camping fees shall be paid in advance.

**2. Time Limit for Parking:** The time period for RV camping shall be fourteen (14) days in the park and then three (3) days out. A person wishing to stay longer than 14 consecutive days may gain approval by applying for an exception to the park board.

**3. Group Reservations Made In Advance:** Groups may reserve the RV pads in advance; reservations must be made at least thirty (30) days prior to date needed.

**4. Compliance with Park Rules and Regulations:** All applicable park rules and regulations must be observed by the RV users.

**5. Single Camping Unit per Pad:** Only one camping unit per pad will be permitted.

**6. Group Use, Picnic Shelter Assigned:** When ten (10) or more camping units per club or organization use the park, the picnic shelter shall be assigned to them.

**K. Curfew Established:** There is hereby established a curfew for all city parks of ten o'clock (10:00) P.M. Sunday through Saturday, except those attending an organized activity.