

MINUTES
Regular Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, May 11th, 2015 at 6:00pm

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order Existing Council

1.3. Roll Call

Clerk called roll:

| | | | |
|---------|-------------|---------|------------|
| Present | Callahan | Present | McGlothlin |
| Present | Rufus Vance | Present | JJ Vance |
| Present | Pedersen | Present | Novotny |
| Present | Eastwood | | |

1.4. Hearing Session/Citizen Presentation - None

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

2.1. Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.

2.1.1. Minutes of Public Hearing April 13th, 2015, Regular Meeting April 13th, 2015, and Special Meeting April 23rd, 2015

2.1.2. Payment of claims for general government accounts for April 2015

2.1.3. Financial Statement Report for period ending April 2015

Motion was made by Stephanie Novotny and seconded by JJ Vance to approve the consent agenda as written.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.2. Discuss/consider/vote the Chamber of Commerce Activities for April 2015 and Upcoming Events. The Chamber of Commerce Financial Statement for March 2015.

Sarah Stevens explained the planning for the upcoming Skate Tournament to be held on June 13, 2015 and that the Chamber and volunteers will be painting prior to the event.

Motion was made by Stephanie Novotny and seconded by Wes Callahan to approve item 2.2 as written.

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|-----|-------------|---------|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Abstain | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.3. Discuss/consider/vote to adopt Resolution 15-02 Fair Housing

Kenneth Corn explained to the council that the Fair Housing Resolution is a resolution approved annually to ensure compliance with Federal Housing Laws.

Motion was made by Stephanie Novotny and seconded by JJ Vance to approve item 2.3 as written.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.4. Discuss/consider/vote to adopt Resolution 15-03 Bank Account Name Change and transferring fund balance to General Fund

Kenneth explained that Resolution 15-03 will enable city staff to prepare for the conversion of the accounting system from Pooled Cash to Cash Line Item accounting which is scheduled for May 18, 2015.

Motion was made by JJ Vance and seconded by Kelley McGlothlin to approve item 2.4 as written.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.5. Discuss/consider/vote to take action regarding 5 properties being sold at the Caddo County Tax Sale on June 8th, 2015.

Tom Zynda explained that statutorily, the lien is effectively cancelled if sold at county tax sale in one sense, but that his recommendation to the council was not to purchase the properties at the sale unless the city wants to the properties for future development due to redemption periods, and statute that provides that if sold, a portion of the sales price is to be appropriated to our lien, should there be sufficient funds. Kyle Eastwood asked that in the future we make certain to certify recorded liens at the country treasurer's office.

Motion was made by Rodney Pedersen and seconded by Stephanie Novotny to disregard the notice sent regarding the tax sale to be held June 8th, 2015.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.6. Discuss/consider/vote approve nominees for appointment to the Anadarko Municipal Airport Board.

Skip Wilkerson explained the qualifications of both perspective Airport Board member candidates.

Motion was made by Rodney Pedersen and seconded by JJ Vance to approve item 2.6 as written.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.7. Discuss/consider/vote to authorize the City Manager to work with Caddo County to replace the dilapidated bridge on Mississippi Street.

Kenneth explained that the county was furnishing the steel beams, equipment, and manpower for the bridge repair and that the city would be required to furnish manpower, the concrete, and other supplies necessary to complete the bridge. The estimated cost to the city is \$3,500 to \$4,500.

Motion was made by Rodney Pedersen and seconded by Kelley McGlothlin to approve item 2.7 as written.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.8. Discuss/consider/vote to approve the purchase of a John Deere HX15 Flex-Wing Rotary Cutter – to be purchased under state bid for the Street Department.

Ken Richardson explained that the John Deere HX15 will replace a 10 year old tractor that is not commercial grade and is currently not running.

Motion was made by Wes Callahan and seconded by Rodney Pedersen to approve item 2.8 as written.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.9. Discuss/consider/vote to approve the purchase a John Deere Z950M – 72” Commercial Mower for the Park Department.

RD Robnett explained the requested mower is commercial grade, much larger cut, and will be replacing a 7 to 8 year old residential grade mower.

Motion was made by Rodney Pedersen and seconded by Rufus Vance to approve item 2.9 as written.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.10. Discuss/consider/vote to approve the agreement between the City of Anadarko and Delta Community Action Foundation.

Kenneth explained that Delta Community Action Foundation manages the daily operations for the Sr Nutrition Center for ASCOG. Delta and ASCOG need an active agreement for auditing purposes. The last agreement was made in 2005.

Motion was made by Rodney Pederson and seconded by Wes Callahan to approve item 2.10 as written.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.11. Discuss/consider/vote to approve the memorandum of agreement between DEQ and the City of Anadarko authorizing the city to utilize the old land fill to for 2 properties planned for demolition.

Kenneth explained that the agreement with DEQ approves the city to dump two properties being demolished in a designated ravine at the old land fill site. Future demolition projects will only require an amendment to the agreement to continue to utilize the land fill.

Motion was made by Rodney Pederson and seconded by Kelley McGlothlin to approve item 2.11 as written.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

2.12. Discuss/consider/vote to approve the demolition of a property located at 506 E Virginia.

Kenneth explained that the council approved the property at 504 E Virginia in September, 2015 and 506 E Virginia was tabled for funding confirmation. The County is going to demolish the structure for the city.

Motion was made by Kelly McGlothlin and seconded by JJ Vance to approve item 2.12 as written.

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|-----|-------------|-----|---------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | | Motion Passed |

3. CITY MANAGER'S REPORT

- US Congressman James Lankford will be in Anadarko on May 27, 2015 for a Congressional Hearing. Staff will be working to clean up the city prior to the congressman's visit.
- An emergency order was given to the owners of the buildings that fell last week. Due to the danger and public safety the owners must have the buildings on the ground by Friday at pm. The city will work with the owner's regarding removal of debris after the buildings are taken down.
- Kenneth explained that all management staff have been working on budget numbers. A revised budget is expected to be presented to management staff by the end of the week. When final review is complete a workshop will be scheduled with the council to review prior to presenting an amended budget to council for approval.
- Kenneth visited with the judge from the CFR court last week. CFR is willing to work with the city regarding trust properties that need to be cleaned up. The city will follow their normal process and if the process fails; the city will refer the case to the CFR for handling.
- We are in the process of holding hearings for 32 properties regarding abatements and demolition.
- Kenneth is working to re-establish the park board and recommend new board members as 3 board positions expired last week.
- Kenneth explained to the council various issues that the city is experiencing regarding WCA and assured the council that the staff is working diligently to remedy the present situation with WCA to ensure good service to our citizens.

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on May 11th, 2015 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

4. COMMENTS BY COUNCIL MEMBERS

- Kelley McGlothlin thank everyone who participated in the “Meet and Greet” today.
- Kyle Eastwood commended Kenneth for the outstanding job that he is doing and for the determination he has shown to improve the city.
- Kyle also announced that he will be planning a town meeting in the near future.

5. NEW BUSINESS - None

6. ADJOURN

Motion was made by Rodney Pedersen and seconded by Kelley McGlothlin to adjourn.

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|-----|-------------|---------------|------------|
| Aye | Callahan | Aye | McGlothlin |
| Aye | Rufus Vance | Aye | JJ Vance |
| Aye | Pedersen | Aye | Novotny |
| Aye | Eastwood | Motion Passed | |

IN WITNESS WHEREOF, I hereunto subscribed by name as Mayor of the City of Anadarko and have caused the stamp or seal of said council to be hereunto affixed to the 8th day of June, 2015.

Kyle Eastwood, Mayor

Jo Spanglehour, City Clerk