

MINUTES

Regular City Council Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, March 13th, 2017 – 6:00pm

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Roll Call	Aye	Wes Callahan	Aye	Rufus Vance		
	Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
	Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

1.4. Hearing Session/Citizen Presentation

1.4.1. Renee Hill to address council regarding concerns on land zoned agricultural and the need to maintain.

Renee Hill spoke of a property zoned agricultural near her home that is not mowed or maintained. She stated that there is a fire about every 6 months. She wanted to know if standards can be established to hold the property owners accountable with minimal standards for maintenance to decrease danger.

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

2.1. Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request

2.1.1. Minutes from Special Hearing February 13th, 2017 and Regular City Council Minutes February 13th, 2017

2.1.2. Check Register for February 2017

2.1.3. Financial Summary February 2017

Motion made by Rodney Pedersen and seconded by Rufus Vance to approve item 2.1

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

2.2. Discuss/consider/vote to file the Chamber of Commerce March 2017 Monthly Report and the February 2017 Financial Statement

David discussed several conferences that he has recently attended. David mentioned trash off day which is on 4/22/17 which starts at 10:00am and that the annual AM Jam is scheduled for June 5 from Noon to 4pm. The Chamber is planning to hold the Independence Day Celebration on July 1st. David spoke about initial planning for the Fall Festival Downtown on September 30, 2017, Halloween will be scheduled for October 31st, 2017 and the Christmas Parade will be December 1st, 2017. Report filed

2.3. Mayor to open bids received for RFP 17-05 Mineral Lease – City Owned Properties

No bids received for RFP 17-05 Mineral Lease – City Owned Properties

- 2.4.** Mayor to open bids received for RFP 17-07 Hay Cutting and Bailing Services at the Airport
One bid received from Michael Hall. Lease Bid \$600.00 per year
- 2.5.** Discuss/consider/vote to approve City Manager to solicit bids for RFP 17-06 Grazing (Surface Lease) Farm Lease
Council discussed lease and grazing options. No action taken, will re-write and resubmit RFP request
- 2.6.** Discuss/consider/vote to approve Ordinance 1267 amending 7-2-3A Chapter 2, Title 7 of the Anadarko City code
The ordinance amendment adds one new park and lists each park specifying approved park rules shall apply to all city parks.
Motion made by JJ Vance and seconded by Kelley McGlothlin to approve item 2.6

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

- 2.7.** Discuss/consider/vote to approve payment of Invoice # CM076616-02 in the amount of \$29,931.78 to McKinney Partnership Architects for the masterplan documents for the Amory Feasibility Study
Kenneth explained that the initial plans are complete and that the Amory Board recommends that the Sr Nutrition Center replace the Kids Space allotted. Emergency Management will be established in the basement/old gun range. Blue Prints are not included with drawings.
Motion made by Rodney Pedersen and seconded by JJ Vance to approve payment for Invoice CM76616-02 to McKinney Partnership Architects.
- 2.8.** Discuss/consider/vote to approve the purchase of a 22' carport and a 15'5" carport for the police department in the amount of \$16,238.00 from Capital Improvement Funds for Police Department/Jail Repairs approved in the 2016-2017 budget
Kenneth explained that the carports are necessary to protect the vehicles from weather damage.
Motion made by Stephanie Novotny and seconded by Rodney Pederson to approve item 2.8.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

- 2.9.** Discuss/consider/vote to approve contract between John Garland and the City of Anadarko to allow the city to create a mini park on his downtown lot
Kenneth explained that the City would like to set up a Mini Pocket Park downtown in the vacant lot owned by John Garland.
Motion made by Kelley McGlothlin and seconded by JJ Vance to approve item 2.9

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

- 2.10** Discuss/consider/vote to approve the sale of Surplus Items for the City of Anadarko
Kenneth asked council approval for the City Manager to approve him to sell surplus inventory of the items listed.
Motion by Stephanie Novotny and seconded by Kelley McGlothlin to approve item 2.10

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

- 2.11** Discuss/consider/vote to enter into executive session per OS 25§ 307B(1) discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public

employee and OS 25§ 307B(2) discussing negotiations concerning employees and representatives of employee groups.

2.11.1 Kenneth Corn – Contract

Motion made by Rodney Pedersen and seconded by Kelley McGlothlin to enter into executive session.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

2.12 Discuss/consider/vote to approve to reconvene from executive session

Motion made by JJ Vance and seconded by Kelley McGlothlin to reconvene from executive session

2.13 Discuss/consider/vote to take action regarding executive session

2.13.1 Kenneth Corn – Contract

Motion made by Rodney Pedersen and seconded by Stephanie Novotny to approve the agreement between the City of Anadarko and Kenneth Corn which will extend the contract to March 30th, 2019 at an annual salary of \$1.00.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

3. CITY MANAGER’S REPORT

- City is working with Randy McLemore on drainage issue by Apache Housing Authority
- Will hold a citizens meeting on March 29th regarding Shady Acres – flooding
- Kyle mentioned that the fall Music Festival was cancelled
- Kyle presented an award to Stephany Novotny and Wes Callahan for their service to the city on the Council and as Vice Mayor
- Kenneth discussed plans for the Easter Egg Hunt scheduled for April 8, 2017 at Randlett Park from noon to 2pm. The hunt is being sponsored by various businesses in Anadarko
- Kenneth explained that on 3/22/17, we will have a meeting with the downtown businesses regarding changes to be made to the downtown trash service
- There will be a meeting scheduled on 3/29/17, with the citizens in Shady Acres
- AMERSCO has installed test meters and will provide the results from readings on the old meters within a few weeks
- Tonto is already working on the Lagoon project at the water department. They are doing a good job on the project

4. COMMENTS BY COUNCIL MEMBERS

5. NEW BUSINESS

6. ADJOURN

Motion was made by Stephanie Novotny and seconded by JJ Vance to adjourn.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

IN WITNESS HEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 10th day of April 2017.

Kyle Eastwood, Mayor

Jo Spanglehour, City Clerk

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on March 9th, 2017 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.
