

## MINUTES

Regular City Council Meeting - City of Anadarko  
Anadarko City Hall  
501 W. Virginia, Anadarko, Oklahoma  
Monday, February 13<sup>th</sup>, 2017 – 6:00pm

### 1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Roll Call	Aye	Wes Callahan	Aye	Rufus Vance		
	Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
	Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

1.4. Hearing Session/Citizen Presentation

*The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### 2. AGENDA

2.1. Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request

2.1.1. Minutes from January 9<sup>th</sup>, 2017 and Special Meeting January 17, 2017

2.1.2. Check Register for January 2017

2.1.3. Financial Summary January 2017

2.1.4. Approve the Delaware Rezoning Request

Kyle asked that item 2.1.4 be removed from consent agenda as it's own item.

Motion made by Rodney Pedersen and seconded by Stephany Novotny to approve item 2.1

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

2.1.4 Approve the Delaware Rezoning Request

The Delaware child care facility requirements were met and no objections received. Recommend approval

Motion made by JJ Vance and seconded by Wes Callahan to approve item 2.1.4

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

2.2. Discuss/consider/vote to file the Chamber of Commerce January 2017, February 2017 Monthly Report and the January 2017 Financial Statement

David discussed his monthly report, provided an update on the upcoming banquet, and explained that he was working with the Caddo County Commissioners to pursue a vote on Liquor by the Drink. The Chamber is developing for bison statues. David advised that there will be a ribbon cutting at the Golden Eagle Casino in Apache. Report filed.

**2.3.** Discuss/consider/vote to approve RFP 17-05 solicitation of bids to lease oil and gas mineral interest of city owned property in Caddo County, Oklahoma

Kenneth requested that proposals be submitted regarding mineral leases for city owned properties.

Motion made by JJ Vance and seconded by Rodney Pedersen to approve item 2.3

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.4.** Discuss/consider/vote to approve RFP 17-06 solicitation of bids for a grazing lease at the farm

Kenneth explained that the current lease expired. Discussion ensued regarding possible overgrazing of the farm.

Motion made by Rodney Pedersen and seconded by Rufus Vance to table item 2.4 at this time.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.5.** Discuss/consider/vote to approve RFP 17-07 solicitation of bids for hay cutting and bailing services at the airport

Kenneth explained that the current lease expired.

Motion made by Rodney Pedersen and seconded by Stephanie Novotny to approve item 2.5

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.6.** Discuss/consider/vote to approve Ordinance 1266 amending Section 1-9-1C(1), Chapter 9, Title 1 of the Anadarko City Code

Kenneth explained that the last ordinance authorized the council to approve surplus. This ordinance authorizes the City Manager to approve surplus.

Motion made by JJ Vance and seconded by Kelley McGlothlin to approve item 2.6

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

Motion made by JJ Vance and seconded by Kelley McGlothlin to approve the emergency clause.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.7.** Discuss/consider/vote to approve Ordinance 1267 adopting a compilation and general code of ordinances for the City of Anadarko, Oklahoma to be known as the “2017 City of Anadarko Code”

Kenneth explained that this ordinance ensures codification compliance so that all ordinance passed remain in effect.

Motion made by Rodney Pedersen and seconded by Stephany Novotny to approve item 2.7

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

Motion made by Rodney Pedersen and seconded by Stephany Novotny to approve the emergency clause.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.8.** Discuss/consider/vote to approve Resolution 17-01 notifying the public of the publication of the compilation and general code of ordinances for the City of Anadarko, Oklahoma to be known as the “2017 Anadarko City Code”

Motion made by JJ Vance and seconded by Stephany Novotny to approve item 2.8.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.9.** Discuss/consider/vote to appoint a citizen/council member to the Chamber of Commerce Board representing the City of Anadarko

Kenneth explained that April Earles requested to be approved as a citizen/council member for the Chamber of Commerce Board representing the City of Anadarko

Motion made by JJ Vance and seconded by Rufus Vance to approve item 2.9.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.10.** Discuss/consider/vote to approve Steve Black to the Airport Board

Motion made by Wes Callahan and seconded by Rufus Vance to approve item 2.10.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.11.** Discuss/consider/vote to approve the revised policy for the Anadarko Community Library

Kenneth explained that the Anadarko Community Library Policy was approved in 2013. The Library Board in conjunction with the library staff along with changes made by Kenneth Corn are complete.

Kenneth requested that the new policies be approved.

Motion made by JJ Vance and seconded by Kelley McGlothlin to approve item 2.11.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.12.** Discuss/consider/vote to approve the Cooperation Agreement between the City of Anadarko and Caddo County

Kenneth explained that this is the annual cooperation agreement between the City and Caddo County

Motion made by JJ Vance and seconded by Kelley McGlothlin to approve item 2.12.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.13.** Discuss/consider/vote to approve the Anadarko Municipal Airport T-Hanger Lease Agreement

Kenneth explained that this is a revised T Hanger Agreement that was drawn up and approved by the Anadarko Municipal Airport Board.

Motion made by Kyle Eastwood and seconded by JJ Vance to approve item 2.13.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.14.** Discuss/consider/vote to approve the Interlocal Agreement for the Anadarko City Municipal Court Jurisdiction concerning Juveniles

Kenneth explained that this is the annual Interlocal Agreement for the Anadarko City Municipal Court.

Motion made by Rodney Pedersen and seconded by Stephany Novotny to approve item 2.14.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.15.** Discuss/consider/vote to approve proposed rates and services for Waste Connections

Kenneth explained that Waste Connections provides superb service overall/ Their contract proposal is extended with the same rates with the addition to adding Bulky Waste Service for residential customers at no charge to the City. Additionally they will change the their residential routes back to 4 days a week and 1 day a week for Bulky Waste Service.

Motion made by Wes Callahan and seconded by Kelley McGlothlin to approve item 2.14.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.16.** Discuss/consider/vote to approve proposals for the purchase of electric power

The council discussed proposals between OMPA and WFEC. A motion was made to select WFEC but no second was forthcoming. A special meeting will be scheduled to discuss further. No Action Taken.

**2.17.** Discuss/consider/vote to approve the Final payment of \$98,992.19 to Sawatzky Construction, LLC for road and curb repair

Kenneth explained that the overlay and curb repair is complete and the work is satisfactory.

Motion made by Wes Callahan and seconded by Kelley McGlothlin to approve item 2.17.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Absent	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.18.** Discuss/consider/vote to approve 1<sup>st</sup> payment to Millie Vance (CDBG Grant Administrator) for Administrative Services for the 2016 CB WT Residuals Lagoon Project in the amount of \$6000.00

Motion made by Kelley McGlothlin and seconded by Rodney Pedersen to approve item 2.18.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Absent	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.19.** Discuss/consider/vote to approve Invoice #2922 from WDB Engineering for services ending January 18, 2017 in the amount of \$1,540.00

Motion made by Rodney Pedersen and seconded by Wes Callahan to approve item 2.19.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Absent	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

**2.20.** Discuss/consider/vote to approve a Change Order #1 reducing the contract amount approved from \$342,200.00 to \$323,548.55 due to math errors

Motion made by Rodney Pedersen and seconded by Kelley McGlothlin to approve item 2.20.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Absent	Stephanie Novotny	Aye	Kyle Eastwood

X Pass \_\_\_ Fail

### 3. CITY MANAGER'S REPORT

- Kenneth explained that limited information is still available regarding the officer involved shooting due to only going investigations being completed by the OSBI
- Kenneth he has written to each of the Tribal Nations within the State of Oklahoma explaining our project plans for the Indian Hall of Fame for Famous Indians. We have started receiving some donations
- Kenneth explained that he found out that the City would need to re-establish the Mini Park on NE 1<sup>st</sup> Street in order to qualify for ongoing grants. He is meeting with the BIA next week to pursue
- Kenneth plans to contact ODOT regarding the Teepee shelters near Shawnee that they plan to remove
- Kenneth spoke to Mr Garland regarding the vacant lot downtown and is working on an agreement for Mr Garland to lease agreement so that we can turn it into a mini park.

- Kenneth explained a minor issue regarding an antique Fire Truck that the city thought that they owned and wanted to fix up and use for parades; however, it appears that the truck may have been given to the Philomathic Club many years ago.
- The police department purchase a used dodge patrol car with the remaining funds allocated for police vehicles in the CIP Budget.
- We are looking into having covers built over the water department clarifiers
- We plant to eventually change the pumps within the lift stations with pumps with choppers. Kim is going to purchase 1 pump at this time and the others will be replaced going forward.
- Kenneth explained that David Taylor, City Manager of Muldrow advised that we are currently charging 30% less than what we should be for our sewer rates.

**4. COMMENTS BY COUNCIL MEMBERS**

**5. NEW BUSINESS**

**6. ADJOURN**

Motion made by Stephanie Novotny and seconded by Kelley McGlothlin to adjourn

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Absent	Stephanie Novotny	Aye	Kyle Eastwood

IN WHITNESS HEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 13th day of March 2017.

\_\_\_\_\_  
Kyle Eastwood, Mayor

\_\_\_\_\_  
Jo Spanglehour, City Clerk