

MINUTES

City Regular Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, January 9th, 2017 – 6:00pm

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Roll Call	Aye	Wes Callahan	Aye	Rufus Vance		
	Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
	Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

2.1. Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request

2.1.1. Minutes from Special Hearing December 12th, 2016 and Regular Meeting December 12th, 2016

2.1.2. Check Register for December 2016

2.1.3. Financial Summary December 2016

Motion made by Stephanie Novotny and seconded by Rufus Vance to approve item 2.1

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.2. Update on Anadarko Hospital Status

Travis – Anadarko Hospital Administrator spoke to the council to explain improvements recently completed. He explained plans for growth and expansion for the Hospital in the near future.

2.3. Discuss/consider/vote to approve the payment to OMAG for the 3rd quarterly installment of Liability Insurance in the amount of \$18,307.50

Kenneth explained this payment represents the 3rd installment of our liability insurance.

Motion made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.3

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.4. Discuss/consider/vote to approve the payment to OMAG for the 3rd quarterly installment of Property Insurance in the amount of \$16,404.25

Kenneth explained this payment represents the 3rd installment of our property insurance.

Motion made by Kelley McGlothlin and seconded by JJ Vance to approve item 2.4

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.5. Discuss/consider/vote to approve payment of \$101,286.00 to CASCO Industries for purchase SBA's through Grant and Match funds

Kenneth explained this is the final payment for the Fire Department's SBA's. A portion of the payment will be reimbursed through a USDA Grant with the balance paid with matching funds.

Motion made by Stephanie Novotny and seconded by JJ Vance to approve item 2.5

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.6. Discuss/consider/vote to approve purchase of SUV for the Police Department

Kenneth explained this is a budget approved capital improvement purchase. The budget approved \$42,355.00 – the City was able to negotiate a price of \$28,089.00 which leaves additional funds to explore purchasing an equipped K-9 vehicle from the OHP for \$8,000.00 with additional funds.

Motion made by Rodney Pedersen and seconded by Rufus Vance to approve item 2.6

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.7. Discuss/consider/vote to approve the appointment a Park Board Member

Kenneth expressed that Angela Law would like to be considered as the replacement Park Board Member.

Motion made by JJ Vance and seconded by Rodney Pedersen to approve item 2.7

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.8. Discuss/consider/vote to approve the purchase of a Nobel Telephone/Internet Service for the City of Anadarko (Information to be provided at the meeting)

Kenneth explained the purchase if the Nobel Telephone/Internet Service which is operated through Fiber Optic cable will not only save the city in excess of \$1000.00 per month as well as to unify all city facilities on one telephone and internet system. He then introduced Tom Henson with Nobel to explain how the system works and the benefits to the city.

Motion made by JJ Vance and seconded by Wes Callahan to approve item 2.8

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.9. Discuss/consider/vote to approve renewal of the lease agreement between the City of Anadarko and the APWA and the Anadarko Gun Club

Kenneth requested that the council approve the above lease renewal. The gun club has met all of the requests made by the city at the time of the lease.

Motion made by Stephanie Novotny and seconded by JJ Vance to approve item 2.9

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.10. Discuss/consider/vote to accept the bid from Tonto Environmental LLC for the CDBG Lagoon Project

Kenneth explained the contract was initially read as \$392,000.00. While the written amount on the bid was \$342,200.00; our contract engineer completed a individual bid tab amount as \$336,000.00. After discussion, at the recommendation of the City Attorney a motion made by Stephanie Novotny and seconded by JJ Vance to approve item 2.10 in the bid amount specified on the bid sheet in written format of \$342,200.00.

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

___Pass X Fail

2.11. Discuss/consider/vote to approve Ordinance 1265 – amending sections 1-9-1C(2)(a) and 1-9-1C(4)(c) Chapter , Title 1 of the Anadarko City Code

Kenneth explained that the amendments clarify code so that the City Manager can transfer surplus city property so that it can be sold without having to hold a public auction.

Motion made by Rodney Pedersen and seconded by Rufus Vance to approve item 2.11

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.12. Discuss/consider/vote to enter into executive session per OS 25§ 307 B (1) discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public employee and OS 25 § 307 B (2) discussing negotiations concerning employees and representatives of employee groups and OS 25§ 307 B (4) confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

Motion made by Rodney Pedersen and seconded by Kelley McGlothlin to approve item 2.12

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.12.1 Agreement for Municipal Judge

2.12.2 Agreement for City Attorney

2.12.3 Agreement for Medical Director

2.13 Discuss/consider/vote to approve to reconvene from executive session

Motion made by JJ Vance and seconded by Rodney Pedersen to approve item 2.13

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.14 Discuss/consider/vote to take action regarding executive session

Motion made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.14

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

X Pass ___ Fail

2.14.1 Agreement for Municipal Judge

Motion made by JJ Vance and seconded by Rodney Pedersen to approve item 2.14.1

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

2.14.2 Agreement for City Attorney

Motion made by JJ Vance and seconded by Rodney Pedersen to approve item 2.14.2

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

2.14.3 Agreement for Medical Director

Motion made by Rodney Pedersen and seconded by Wes Callahan to approve item 2.14.3

Aye	Wes Callahan	Aye	Rufus Vance		
Aye	Rodney Pedersen	Aye	Kelley McGlothlin		
Aye	JJ Vance	Aye	Stephanie Novotny	Aye	Kyle Eastwood

3. CITY MANAGER'S REPORT

- **The initial plans for the Amory are in. There are a few minor changes being requested and then the actual price cost for use & fixtures will be completed.**
- **Met with the BIA to determine how the City can get on their transportation schedule. The BIA will set up some meetings with tribes to determine what can be completed and the cost associated.**
- **Met with ODOT – there are several programs coming up that we might qualify to apply for such as Street Scape and Trails. There are also other community grants that were being reviewed. Kenneth mentioned that we have 4 roads downtown and Petree Road that they will meet with ODOT to discuss next month**
- **We are working on a package to send to all of the tribes in the state to solicit their support to help repair and renovate the Hall of Fame**
- **The Street Department continues to work on Davis Street ditch which should be complete within the next few weeks**
- **Ken Richardson is out of the office after surgery**

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on January 6th, 2017 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

- **Kenneth developed a Capital Improvement Board who will be working to review and prioritize upcoming equipment and projects for the entire city. They will prepare recommendations for review.**
- **Plans to recommend moving some Managers from hourly wage to Salary which will reduce overtime costs**

4 COMMENTS BY COUNCIL MEMBERS - none

5. NEW BUSINESS - none

6. ADJOURN

Motion made by Stephanie Novotny and seconded by Kelley McGlothlin to adjourn

Aye	Wes Callahan	Aye	Rufus Vance
Aye	Rodney Pedersen	Aye	Kelley McGlothlin
Aye	JJ Vance	Aye	Stephanie Novotny
		Aye	Kyle Eastwood

IN WHITNESS HEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 13th day of February 2017.

Kyle Eastwood, Mayor

Jo Spanglehour, City Clerk