

**MINUTES**  
**Regular Meeting - City of Anadarko**  
**Anadarko City Hall**  
**501 W. Virginia, Anadarko, Oklahoma**  
**Monday, December 14th, 2015 at 6:00pm**

**1. PRELIMINARY**

**1.1. Invocation and Flag Salute**

**1.2. Call to Order**

**1.3. Roll Call**

**Clerk called roll:**

Present	Callahan	Present	McGlothlin		
Present	Rufus Vance	Present	JJ Vance		
Present	Pedersen	Present	Novotny	Present	Eastwood

**1.4. Hearing Session/Citizen Presentation**

*The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.*

**2. AGENDA**

**2.1.** Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.

2.1.1. Minutes from Regular Meeting – November 9th, 2015, Special Meeting – November 24<sup>th</sup>, 2015, and Public Hearing and Special Meeting – December 1<sup>st</sup>, 2015

2.1.2. Check Register for General Fund - November 2015

**Motion was made by JJ Vance and seconded by Stephanie Novotny to approve item 2.1 as amended**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.2.** Discuss/consider/vote to file the Chamber of Commerce Activity Report and Financial Report for November 2015

David Scott discussed the December 2015 reports and reports were filed

**2.3.** Discuss/consider/vote to adopt Resolution 15-20 approving the six month (6) Budget for 2016 for the City of Anadarko

**Motion was made by Wes Callahan and seconded by Stephanie Novotny to approve item 2.3 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.4.** Discuss/consider/vote to Resolution 15-21 supporting the Wichita Housing Authority and Affiliated Tribes

Kenneth explained that resolution was required so that the Wichita Housing Authority and Affiliated Tribes will qualify for the funding to build the addition.

**Motion was made by JJ Vance and seconded by Wes Callahan to approve item 2.4 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.5. Discuss/consider/vote to adopt Ordinance 1247 Amending Section 3 – Chapter 3, Title 3 of the Anadarko City Code**

Rodney Pederson stated that the ordinance will not only benefit 3 local businesses; it will help promote future business to the city as well

**Motion was made by Rodney Pedersen and seconded by JJ Vance to approve item 2.5 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	No
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.6. Discuss/consider/vote to adopt Ordinance 1248 Amending Section 8-35(G.)(1) of Chapter 3, Title 8 of the Anadarko City Code**

Kenneth explained the ordinance will assist the city in the enforcement of existing code. The defined guidelines allow the city to take action in a shorter timespan thus reducing damage to infrastructure.

**Motion was made by Kelley McGlothlin and seconded by Rodney Pedersen to approve item 2.6 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.7. Discuss/consider/vote to adopt Ordinance 1249 Amending Park Regulations and Fees**

Kenneth explained that the park regulations replace existing city code.

**Motion was made by JJ Vance and seconded by Rodney Pederson to approve item 2.7 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.8. Discuss/consider/vote to approve one (1) new Park Board Member**

A motion was made to approve Robin Willis as a new park board member

**Motion was made by Rodney Pedersen and seconded by JJ Vance to approve item 2.8 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.9. Discuss/consider/vote to approve one (1) new Planning Commission Member**

A motion was made to approve Gary Henry as a new park board member

**Motion was made by JJ Vance and seconded by Rodney Pedersen approve item 2.9 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.10. Discuss/consider/vote to approve two (2) new Preservation Commission Members**

**Table Item until January – no action taken**

**2.11.** Mayor to open bids for RFP 15-05 Training Manikin for the Fire Department  
Armstrong Medical No Bid and Bountree Medical \$26,230.65

**2.12.** Discuss/consider/vote to approve the 3<sup>rd</sup> installment payment to M & T Septic & Backhoe Service, Inc. for RFP-15-03 ADA Sidewalk Project

Kenneth explained that M & T are almost finished, just completing landscaping and sodding.

**Motion was made by Wes Callahan and seconded by Rodney Pedersen to approve item 2.12 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.13.** Discuss/consider/vote to approve RFP 15-06 Demolition of North Complex Municipal Building of City Hall

Kenneth explained that initial bid information received suggest the project cost to be between \$30,000 and \$50,000. He confirmed that the demolition could not effectively be completed by city staff.

**Motion was made by Rodney Pedersen and seconded by JJ Vance to approve item 2.13 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.14.** Discuss/consider/vote to approve the Agreement between the Anadarko Chamber of Commerce and the City of Anadarko

Kenneth explained that the contract is a 6 month contract and will renegotiate to for next budget in July

**Motion was made by Rodney Pedersen and seconded by Wes Callahan to approve item 2.14 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Abstain	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.15.** Discuss/consider/vote to approve Memorandum of Understanding between the Comanche Nation Hosing Authority and the City of Anadarko

MOU is for the Redbud Circle project. Which will repair a severe drainage problem/the project will be a 50/50 split with the Apache Nation

**Motion was made by Wes Callahan and seconded by Rufus Vance to approve item 2.15 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.16.** Discuss/consider/vote to approve the Agreement between the City Municipal Court and the City of Anadarko

Court/Juvenile MOU agreement to allow city to handle some offences in our court in compliance with state statute

**Motion was made by JJ Vance and seconded by Kelley McGlothlin to approve item 2.16 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.17. Discuss/consider/vote to approve the renewal policy with Compsource Mutual workers compensation coverage**

Kenneth explained that this is the annual policy renewal for worker's compensation, the city shopped around and Compsource remained the better choice for the city

**Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.17 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.18. Discuss/consider/vote to approve the contract between the FOP and the City of Anadarko**

Kenneth explained that this is an 18 month contract, compliant with state statute, and that most changes were cleanup and the removal of old language. The grievance timeframe was reduced.

**Motion was made by Rodney Pedersen and seconded by Wes Callahan to approve item 2.18 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.19. Discuss/consider/vote to approve the contract between Industry Systems and the City of Anadarko**

Kenneth explained that we need to enter into a contract with Industry Systems which will provide uniform service at a consistent cost.

**Motion was made by Stephanie Novotny and seconded by Rufus Vance to approve item 2.19 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.20. Discuss/consider/vote to approve the contract between Pitney Bowes and the City of Anadarko**

Kenneth explained that this is a renewal of an existing postage machine contract and that the rate was reduced.

**Motion was made by Stephanie Novotny and seconded by Kelley McGlothlin to approve item 2.20 as written**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.21. Discuss/consider/vote to enter into executive session per OS 25§ 307 B (1) discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public employee and OS 25 § 307 B (2) discussing negotiations concerning employees and representatives of employee groups.**

**Motion was made by Rodney Pedersen and seconded by Rufus Vance to enter into executive session**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

- 2.21.1. Contract – Tom Zynda as City Attorney
- 2.21.2. Contract – Terry Bruner as Municipal Judge
- 2.21.3. Contract – Dr. John Flynn as Medical Director

**2.22. Discuss/consider/vote to approve to reconvene from executive session**

**Motion was made by Rodney Pedersen and seconded by Rufus Vance to reconvene from executive session**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.23. Discuss/consider/vote to take action regarding executive session**

**Motion was made by JJ Vance and seconded by Rodney Pedersen to take action regarding executive session**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.23.1. Contract – Tom Zynda as City Attorney**

**Motion was made by Wes Callahan and seconded by Rodney Pederson to approve the contract with Tom Zynda as City Attorney**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.23.2. Contract – Terry Bruner as Municipal Judge**

**Motion was made by Wes Callahan and seconded by Rodney Pederson to approve the contract with Terry Bruner as Municipal Judge**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**2.23.3 Contract – Dr. John Flynn as Medical Director**

**Motion was made by JJ Vance and seconded by Rodney Pedersen to approve the contract with Dr John Flynn as Medical Director**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

**3. CITY MANAGER'S REPORT**

- **Kenneth explained that we have resolved most all issues with WCA, that we are finalizing the rate issue, and expect the problems to be resolved by the end of the year**
- **We are working on a MOU with the BIA for abatements to explain their responsibility**
- **During an Amory Meeting plans are being put into place to potentially work with OU Engineering to determine what that they can do to help**
- **5 properties will be taken down after the first of the year and dumped in the city landfill – waiting for DEQ final approval**
- **Confirmed that any fees collected through juvenile fines goes into a special account**
- **Reminded council that Thursday, December 17<sup>th</sup> is the Safety Banquet**

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on December 11<sup>th</sup>, 2015 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

**COMMENTS BY COUNCIL MEMBERS**

**4. NEW BUSINESS**

**5. ADJOURN**

**Motion was made by Rodney Pedersen and seconded by Wes Callahan to adjourn**

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

IN WHITNESS HEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 11<sup>th</sup> day of January, 2016.

\_\_\_\_\_  
Kyle Eastwood, Chairman

\_\_\_\_\_  
Jo Spanglehour, Secretary