

CORRECTED MINUTES
Regular Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, November 14th, 2016 at 6:00pm or Immediately the Public Hearing

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Clerk called roll:

Present	Callahan	Present	McGlothlin		
Present	Rufus Vance	Absent	JJ Vance		
Absent	Pedersen	Present	Novotny	Absent	Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

2.1. Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.

2.1.1. Minutes from Regular Meeting – October 11, 2016, Special Meeting – October 4, 2016, and Special Meeting – October 25, 2016

2.1.2. Check Register for General Fund – October 2016

2.1.3. Financial Statement – October 2016

Motion made by Stephanie Novotny and seconded by Kelley McGlothlin to approve the consent agenda

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.2. Discuss/consider/vote to file the Chamber of Commerce Activity Report and Financial Report for October 2016

David reported that the 2016 Fall Festival was a success for the first year. Kyle suggested that the Chamber begin planning the 2017 Fall Festival now to ensure more marketing and lead time. David updated the council on the Christmas Lighting project. The lights used last year are ready to be installed and they are re-wiring some of the older sets of lights not re-wired from previous years to be used this year as well. December 17th, 2016 will be the date for the Christmas Parade. Reports Filed

2.3. Discuss/consider/vote to approve rezoning application by Cynthia Henderson for property located at 615 W Kentucky

Motion made by Stephanie Novotny and seconded by Wes Callahan to approve item 2.3

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.4. Discuss/consider/vote to approve rezoning application by Cookie Smith for property located at 606 E Virginia

Motion made by Stephanie Novotny and seconded by Wes Callahan to approve item 2.4

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on November 11th, 2016 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.5. Discuss/consider/vote to approve rezoning application by Cookie Smith for property located 205 W Kentucky

No Action Taken – will be placed on next meeting agenda

2.6. Discuss/consider/vote to approve the fencing installed on 7th Street near Western Farmers Electric Cooperative following 911

Kenneth explained that a verbal agreement was made following 911 and that this agreement clarifies and closes out the issue of securing the perimeter for his business

Motion made by Wes Callahan and seconded by Stephanie Novotny to approve item 2.4

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.7. Discuss/consider/vote to approve a budget adjustment to the 2016 – 2017 budget to purchase 3 (2017 Tiger Truck’s) for the City of Anadarko and fund carryover from the 2016 short year budget just closed
Kenneth explained that the budget adjustment for grants and donations is necessary to move the carry over funds from SY 2016 Budget. He also explained that he is requesting and a budget adjustment to authorization purchase 3 Tiger International Trucks for the work crews. After discussion council agreed to approve the grant/donation carryover budget adjustment and to purchase 1 Tiger International Truck to determine if the trucks meet our needs

Motion made by Wes Callahan and seconded by Stephanie Novotny to approve item 2.7

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.8. Discuss/consider/vote to approve the 2017 Regular Meeting Schedule

Motion made by Wes Callahan and seconded by Stephanie Novotny to approve item 2.8

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.9. Discuss/consider/vote to approve the 2017 Holiday Schedule

Motion made by Rufus Vance and seconded by Stephanie Novotny to approve item 2.9

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.10. Discuss/consider/vote to approve Ordinance 1263 – Amending 7-2-3D 19-20 chapter 2, Title 7 of the Anadarko city Code

The Park Board requested a change to Ordinance 1263 addressing unsupervised children under the age of 10

Motion was made by Stephanie Novotny and seconded by Kelley McGlothlin to approve item 2.10 with corrections.

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on November 11th, 2016 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

Motion made by Stephanie Novotny and seconded by Rufus Vance to the emergency clause outlined in Ordinance 1264

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.11. Discuss/consider/vote to approve Ordinance 1264 – Adding Chapter 7 to Title 8 of the Anadarko City Code

Motion made by Stephanie Novotny and seconded by Rufus Vance to the approve item 2.11

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

Motion made by Stephanie Novotny and seconded by Kelley McGlothlin to the emergency clause outlined in Ordinance 1264

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.12. Discuss/consider/vote to reject the bid for RFP 16-03 City Hall window repair

Motion was made by Wes Callahan and seconded by Rufus Vance to reject bid for RFP 16-03

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.13. Discuss/consider/vote to approve bid to repair old wood and siding at City Hall

Motion was made by Stephanie Novotny and seconded by Rufus Vance to accept bid by Law Construction to repair old wood and siding at City Hall

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.14. Discuss/consider/vote to accept Samuel S Alexander, CPA for RFP 16-04 as the 2016 -02017 auditor for the City of Anadarko

Motion was made by Kelley McGlothlin and seconded by Stephanie Novotny to approve Samuel S Alexander, CPA to complete the short year 2016 and the fiscal year 2016 – 2017 audits

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.15. Discuss/consider/vote to approve application for a credit card through MidFirst Bank

Kenneth explained that the city is experiencing more difficulty making purchases with purchase orders and as a result; often pay a higher than necessary cost for materials. The anticipated monthly expense would not exceed \$3,000.00 per month and the cards would be held in a safe. Internally the city would continue to utilize the purchase order process; but would use the credit card for the final purchase/payment

Motion was made by Wes Callahan and seconded by Rufus Vance to approve item 2.15

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.16. Discuss/consider/vote to approve the 2017 Wright Express LLC fleet fueling card

Kenneth explained that this is a renewal agreement for existing fuel cards.

Motion was made by Wes Callahan and seconded by Rufus Vance to approve item 2.16

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.17. Discuss/consider/vote to approve the final payment for CEC for engineering and inspection on the Airport Runway Light Project

Kenneth explained that this is the final payment for CEC engineering and inspection work on the Airport Runway Light Project.

Motion was made by Kelley McGlothlin and seconded by Rufus Vance to approve item 2.17

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.18. Discuss/consider/vote to approve the final payment to Williams Electric for construction on the Airport Runway Light Project

Kenneth explained that this is the final payment to Williams Electric for the Airport Runway Light Project

Motion was made by Wes Callahan and seconded by Rufus Vance to approve item 2.18

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.19. Discuss/consider/vote to approve the payment of \$11,500.00 to the McKinney Partnership Architects for the preparation of a verified floor plan and exterior elevations of the Amory

Kenneth explained that he and Kyle met with McKinney Partnership Architects who presented the actual floor plan and exterior elevations of the Amory. They discussed possible uses for the armory and the McKinney Partnership are going to draw up preliminary plans for review.

Motion was made by Wes Callahan and seconded by Rufus Vance approve item 2.19

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.20. Discuss/consider/vote to approve the 2017 Emergency Management Program Grant Agreement

Kenneth explained that this is an annual renewal of our existing Emergency Management Program Grant Agreement for 2017.

Motion was made by Stephanie Novotny and seconded by Rufus Vance to approve item 2.20

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.21. Discuss/consider/vote to approve the 2017 agreement between the Delta Community Action Foundation, Inc./ASCOG and the City of Anadarko

Kenneth the Delta Community Action Foundation is a contractor for ASCOG and the agreement is a renewal of the existing agreement for services to the Sr Nutrition Center for 2017

Motion was made by Stephanie Novotny and seconded by Wes Callahan to approve item 2.21

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.22. Discuss/consider/vote to the new boundaries for the 911 public safety answering point for this jurisdiction.

Kenneth explained that the 911 Agreement verifies the boundaries for 911 calls and funds distribution

Motion was made by Wes Callahan and seconded by Rufus Vance to approve item 2.22

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.23. Discuss/consider/vote to approve the contract between the GFWC Philomathic Club and the City of Anadarko

Kenneth explained that the agreement replaces an old outdated agreement and that in the future; the agreement should be updated annually.

Motion was made by Wes Callahan and seconded by Rufus Vance to approve item 2.23

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.24. Discuss/consider/vote to a Mutual Aid Agreement between the Physicians Hospital in Anadarko and Anadarko EMS/Fire

Greg Stone explained that the MOU is required by the hospital for Fire/EMS service

Motion was made by Kelley McGlothlin and seconded by Wes Callahan to approve item 2.24

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.25. Discuss/consider/vote to reject request from the Anadarko Community Library Policy Changes requested in June 2016.

Kenneth explained that some of the proposed changes are not compliant with state statute and Oklahoma Library Regulations. Therefore, his recommendation is to reject the Library Board's request to change the existing library policy approved in 2013.

Motion was made by Stephanie Novotny and seconded by Kelley McGlothlin to approve item 2.25

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

3. CITY MANAGER'S REPORT

- Reported that the financial situation of the city is Good. Kenneth mentioned that all of the Managers were doing a good job handling their budgets
- The highway 81 project by the BIA is being completed with the help of ODOT
- The highway 9 project – Ditch is being cleaned out and re-worked so that water will flow more efficiently
- The trees for Central Blvd will arrive during the next week
- The roof at the water treatment plant is complete
- New Park & Cemetery signs arrived and will be hung within the next week
- We have an opening for a new Library Director
- Western Farmers contract renewal is coming up and we plan to obtain a bid from OMPA for the purchase of electricity
- Park benches are being placed through downtown; some vendors and businesses are purchasing both the City of Anadarko and personalized benches with their own logo's to be placed in town and parks as well.

4. COMMENTS BY COUNCIL MEMBERS

5. NEW BUSINESS

6. ADJOURN

Motion made Stephanie Novotny by and seconded by Kelley McGlothlin to adjourn

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Absent
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood		Absent	Motion Passed				

IN WITNESS HEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 12th day of December, 2016.

Kyle Eastwood, Mayor

Jo Spanglehour, City Clerk