

MINUTES
Regular Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, September 12th, 2016 at 6:00pm

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Clerk called roll:

Present	Callahan	Present	McGlothlin		
Present	Rufus Vance	Present	JJ Vance		
Present	Pedersen	Absent	Novotny	Present	Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

2.1. Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.

2.1.1. Minutes from Regular Meeting – August 8, 2016, Special Meeting – August 16, 2016, and Special Meeting – August 22, 2016

2.1.2. Check Register for General Fund – August 2016

Motion made by Rodney Pedersen and seconded by Rufus Vance to approve the consent agenda

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood			Aye	Motion Passed			

2.2. Discuss/consider/vote to file the Chamber of Commerce Activity Report and Financial Report for August 2016

David discussed the August activities. The Wings n Wheels success with in excess of 1,000 attendees, 116 children took plane rides, and there were 35 vehicles in the car show. He mentioned the upcoming Keep Oklahoma Grant in which they are painting fences at Randlett Park on September 10th, 2016.

Report filed.

2.3. Mayor to read and present Proclamation for the 75th Anniversary of Western Farmers Electric Coop

The Mayor and City Council acting on behalf of the Citizens of Anadarko presented a Proclamation to congratulate Western Farmers Electric Cooperative, its management, and employees for 75 years of successful growth, community leadership, and visionary industry standards. The Mayor, Kyle Eastwood presented the Proclamation to Gary Roulette, CEO of Western Farmers Electric Cooperative during the Regular City Council Meeting, September 12, 2016.

Mr. Roulette expressed: “Thank you on behalf of Western Farmers Electric Cooperative’s 75 years of which I have been with Western Farmers for 45 years. I hope that we are here another 75 years and I see no reason why we would not be here. Mayor Eastwood mentioned that we have 360 or more employees. We have just hired an additional 25 more employees which equates to over 400 employees and over 250 that work in Anadarko.”

2.4. Discuss/consider/vote to adopt Ordinance 1261 amending cemetery rules

Kenneth explained that the Cemetery Board recommended the ordinance changes during their last Cemetery Board meeting.

Motion made by JJ Vance and seconded by Kelley McGlothlin to approve item 2.4

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

2.5. Discuss/consider/vote to adopt Ordinance 1262 amending park rules

Kenneth explained that the ordinance changes were recommended by the Park Board during their last meeting.

Motion made by Rodney Pedersen and seconded by Rufus Vance to approve item 2.5

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

2.6. Discuss/consider/vote to adopt Resolution 16-09 approving the 2017 REAP Grant Application
REAP Grants are due by September 30, 2016. The grant asks for a 45,000 grant for additional road repairs with a 45,000 match from the city. This grant if approved would not be funded until 2017.

Motion made by Wes Callahan and seconded by JJ Vance to approve item 2.6

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

2.7 Discuss/consider/vote to approve the 5 year capital improvement plan to submit with the 2017 REAP Grant Application.

The 5 year plan was updated deleting completed projects and adding new projects. The 5 year capital improvement plan must be submitted with the 2017 REAP Grant Application.

Motion made by Rodney Pedersen and seconded by Kelley McGlothlin to approve item 2.7

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

2.8 Discuss/consider/vote to approve October 31st, 2016 as Halloween

Kenneth explained that the 31st is the date being requested.

Motion made by Rodney Pedersen and seconded by Rufus Vance to approve item 2.8

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

2.9 Discuss/consider/vote to approve the City of Anadarko Health Program with Blue Cross Blue Shield effective October 2016

Shirley explained that the health insurance increase is .3 and generic drug change from 10.00 to 13.00 per prescription. Coverage remains the same.

Motion made by Wes Callahan and seconded by Rufus Vance to approve item 2.9

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye		Motion Passed			

2.10 Discuss/consider/vote to approve the MOU between the City of Anadarko and the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS), the Oklahoma Highway Safety Office (OHSO) and the Alcoholic Beverage Laws Enforcement (ABLE) Commission Agreement to assist with underage drinking. Red Rock Grant to assist paying overtime for to participate in program,

Motion made by Rodney Pedersen and seconded by Kelley McGlothlin to approve item 2.10

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye		Motion Passed			

2.11 Discuss/consider/vote to approve the Inmate Food Service Agreement between the City of Anadarko and the Caddo County Detention Center

Kenneth explained that the agreement will enable the Caddo County Detention Center to provide meals to the prisoners in the city jail in exchange the City of Anadarko will provide emergency medical treatment and transport which will result in substantial savings for both departments.

Motion made by Wes Callahan and seconded by Rodney Pedersen to approve item 2.11

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye		Motion Passed			

2.12 Discuss/consider/vote to approve the Chamber of Commerce Contract

Kyle discussed making a change in to item 5 in the contract that reads “The Chamber shall designate one voting position on the chamber Board of Directors from the City Council to be held for the City Manager”.

Motion made by Kyle Eastwood and seconded by Rodney Pedersen to approve the recommended change to the contract.

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Abstain	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye		Motion Passed			

Motion Made by Kyle Eastwood and seconded by Rodney Pederson to approve item approve the contract with the approved changes to the contract

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Abstain	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye		Motion Passed			

2.13 Discuss/consider/vote to approve the 2015 City of Anadarko, APWA, and AEDA Financial Audit

Kenneth explained that the 2015 Final Audit is complete and discussed the final Audit Recommendations for the most part are the same as 2014 which were already made.

Motion was made by Rodney Pedersen and seconded by Rufus Vance to approve the 2015 Final Audit

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

2.14 Discuss/consider/vote to authorize City Manager to solicit bids for the 2016 Audit

Motion made by Kelley McGlothlin and seconded by Wes Callahan to approve item 2.14

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

2.15 Discuss/consider/vote to approve customer request to release abatement liens on 2 county tax sale properties sold in August 26, 2013.

Kenneth explained that the owner wants to rezone the properties to place mobile/modular homes on the properties so that they can be sold.

Motion made by JJ Vance and seconded by Wes Callahan to approve item 2.15

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

2.16 Discuss/consider/vote to appoint Peggy Stone to the Cemetery Board

Motion made by Kelley McGlothlin and seconded by Rodney Pedersen to approve item 2.16

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

2.17 Discuss/consider/vote to appoint Audra Vance and William Rogers to the Park Board

Motion made by Kelley McGlothlin and seconded by Rodney Pedersen to approve item 2.17

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

2.18 Discuss/consider/vote to appoint Jason Glidewell to the Preservation Board

Motion made by Kelley McGlothlin and seconded by JJ Vance to approve item 2.18

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

3 CITY MANAGER'S REPORT

- **Airport lights will be light tonight and the Official Opening will be Friday Morning at 10:00am**
- **The 2016 CDBG Grant in the amount of \$209,000.00 to complete the DEQ Water Lagoon Project was approved**
- **Making good progress on the City of Anadarko's Beautification Project is progressing well. The bison – 8 are sold and delivered with 5 more on order**
- **The roof project at the water plant should begin on September 26th, 2016**
- **We are accepting applications for Polich Chief. The job closes September 18th, 2016**

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on September 9th, 2016 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

- **We are working through issues with Arrowhead Apartments. DEQ visited the properties and recommendations were made**
- **Replaced the floors at City Hall, removing all carpet and replacing with commercial flooring**
- **There are openings for Meter reader and street departments**
- **We are working through easement issues with citizens**

4 COMMENTS BY COUNCIL MEMBERS

5 NEW BUSINESS

6 ADJOURN

Motion made by Rodney Pedersen and seconded by Kelley McGlothlin to adjourn

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood		Aye	Motion Passed				

IN WITNESS HEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 11th day of October, 2016.

Kyle Eastwood, Mayor

Jo Spanglehour, City Clerk