

MINUTES
Regular Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, April 11th, 2016 at 6:00pm

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Clerk called roll:

Present	Callahan	Present	McGlothlin		
Present	Rufus Vance	Absent	JJ Vance		
Present	Pedersen	Present	Novotny	Present	Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

2.1. Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.

2.1.1. Minutes from Regular Meeting – March 14th, 2016

2.1.2. Check Register for General Fund – March 2016

Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.1 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.2. Discuss/consider/vote to file the Chamber of Commerce Activity Report and Financial Report for March 2016

David discussed several upcoming events. Trash off April 23, 2016; 12th Annual Am Jam Tournament; and initial planning for the Honor America Day Festival to be held on July 2, 2016. David mentioned that the chamber anticipates that their new website will be up and running within the month. Chamber Report Filed

2.3. Discuss/consider/vote to approve Saturday, May 7th as the Anadarko Town Wide Garage Sale no permit will be required

Kenneth requested the council approve Saturday, May 7th as City Wide Garage Sale Day – no permit fee would be required on that date.

Motion was made by Stephanie Novotny and seconded by Kelley McGlothlin to approve item 2.3 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.4. Discuss/consider/vote to approve a MOU between the City of Anadarko and the Department of Interior: Bureau of Indian Affairs

The BIA would like to utilize the land adjacent to the police department to construct a new radio tower that will transmit 800 MHZ which is preferred for emergency. The BIA will maintain keys to facility and the agreement will be a 2 year agreement.

Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.4 with changes made to the dates

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.5. Discuss/consider/vote to approve a partnership with the Delaware Nation in promoting our city and authorizing the Delaware Nation to use a drone to film within the corporate city limits.

Kenneth explained that the Delaware Nation is preparing a documentary and the drone will be used to take aerial photos of the area

Motion was made by Kelley McGlothlin and seconded by Rufus Vance to approve item 2.5 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.6. Discuss/consider/vote to approve a Memorandum of Agreement between the City of Anadarko and the District 6 Task Force

The agreement is an annual agreement with the addition of utilization of Sam when necessary.

Motion was made by Wes Callahan and seconded by Kelley McGlothlin to approve item 2.6 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.7. Discuss/consider/vote to approve the City Manager to purchase and replace the city's aging fleet with vehicles being auctioned off that were previously owned by the oil field using CIP Funds

Kenneth discussed the need to purchase new vehicles for the daily operation of the city and that purchasing the vehicles from oil companies reducing their fleet offers financial benefit to the city.

Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to authorize the city manager to purchase 3 vehicles at cost up to \$75,000.00.

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.8. Discuss/consider/vote to approve the City Manager's recommendation to recognize the Indian Expo organization led by JT Goombi and participate with the traditional date of the Expo

Kenneth explained that two groups requested the assistance of the city to hold separate Indian Expo's in Anadarko. Kenneth advised that the city could not afford to assist 2 separate Expo's and requested that the council choose which group to recognize and assist.

Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to recognize and assist the group holding the Expo the same date as previous years.

Vice Mayor	Wesley Callahan	Abstain	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.9. Discuss/consider/vote to approve engineering and planning costs from CEC Corporation relating to RFP 16-02 Airport Runway Light Project

Kenneth explained that invoice is for the engineering and planning costs for the Airport Runway Light Project.

Motion was made by Stephanie Novotny and seconded by Rodney Pederson to approve item 2.9 as written

Vice Mayor Wesley Callahan Aye Ward 1 Rufus Vance Aye Ward 2 Rodney Pedersen Aye
 Ward 3 Kelley McGlothlin Aye Ward 4 JJ Vance Absent Ward 5 Stephanie Novotny Aye
 Mayor Kyle Eastwood No Motion Passed

2.10. Discuss/consider/vote to approve CEC Corporation’s grant administration and construction inspection contract for RFP 16-02 Airport Runway Light Project
 The contract represents administration and inspection for the Airport Runway Light Project being paid for by the Aeronautics Grant

Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.10 as written

Vice Mayor Wesley Callahan Aye Ward 1 Rufus Vance Aye Ward 2 Rodney Pedersen Aye
 Ward 3 Kelley McGlothlin Aye Ward 4 JJ Vance Absent Ward 5 Stephanie Novotny Aye
 Mayor Kyle Eastwood Aye Motion Passed

2.11. Mayor to open bids for installation of runway lights under RFP 16-02 Airport Runway Light Project

Bidder	Bid Amount
Electric Power Solutions LLC P O Box 839 Lone Grove, OK 73443 580-657-2999	Base - \$179,813.00 Alternate #1 - \$15,000.00 Alternate #2 - \$40,000.00
Libra Electric Co 4634 Enterprise Drive Oklahoma City, OK 73128 405-949-9371	Base - \$158,883.00 Alternate #1 - \$8,000.00 Alternate #2 - \$33,000.00
Rural Electric, Inc. 9502 E Main Street Mesa, AZ 85207 480-986-1488	Base - \$287,631.00 Alternate #1 - \$9,300.00 Alternate #2 - \$36,800.00
Williams Electric 515 Avant Clinton, OK 73601 580-323-1214	Base - \$133,220.50 Alternate #1 - 7,590.00 Alternate #2 - \$39,000.00
Wise Electric Company P O Box 1081 Owasso, OK 74053 918-272-8844	Base - \$157,495.00 Alternate #1 - \$12,400.00 Alternate #2 - \$34,000.00
CEC Infrastructure Solutions 4555 West Memorial Rd Oklahoma City, OK 73142 405-753-4200 Engineer’s Estimate	Base - \$174,750.00 Alternate #1 - \$10,000.00 Alternate #2 - \$47,000.00

2.12. Discuss/consider/vote to declare a cardiac monitor as surplus.

Greg explained that all 3 cardiac monitor(s) are outdated and that he is requesting to declare one as surplus so that he can use it as a trade on a new cardiac monitor. This purchase is a budgeted item and Greg plans to replace the others in the future.

Motion was made by Stephanie Novotny and seconded by Kelley McGlothlin to approve item 2.12 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.13. Discuss/consider/vote to approve the purchase of a new Zoll X Series Cardiac Monitor/Defibrillator with accessories

Greg explained the model of monitor that he wanted to purchase.

Motion was made by Stephanie Novotny and seconded by Rufus Vance to approve item 2.13 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.14. Discuss/consider/vote to approve the 2nd quarter payment of property insurance to OMAG in the amount of \$17,422.75

Motion was made by Kelley McGlothlin and seconded by Stephanie Novotny to approve item 2.14 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.15. Discuss/consider/vote to approve the 2nd quarter payment of liability insurance to OMAG in the amount of \$20,192.50

Motion was made by Wes Callahan and seconded by Kelley McGlothlin to approve item 2.15 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.16. Discuss/consider/vote to take action on a citizen request to release abatement and demolition liens on property located at 111 E Washington that was sold in a Caddo County Tax Sale

Bivin Davis spoke to the council and requested the release of liens against the property so that he can build a home or put a structure on the property.

Motion was made by Kelley McGlothlin and seconded by Stephanie Novotny to approve release the leans on Lot 14 – Blk 6 OT

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.17. Discuss/consider/vote to take action on a request by the Caddo County Treasurer's Office to determine the amount that the city will accept against the existing liens to reduce the amount owed against the property during a pre-tax sale by Caddo County.

Motion was made by council to advise Caddo County treasurer to collect what is owed against property.

Motion was made by Rodney Pedersen and seconded by Stephanie Novotny to advise county treasure to collect the amount owed against property.

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
------------	-----------------	-----	--------	-------------	-----	--------	-----------------	-----

In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on April 8th, 2016 by 5:00pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye		Motion Passed				

2.18. Discuss/consider/vote to take action regarding notices of pending tax sale for properties located at

2.18.1. 406 E Louisiana

2.18.2. 324 E Oklahoma

2.18.3. 111 W Georgia

Motion was made by Kelley McGlothlin and seconded by Rodney Pedersen to take no action

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye		Motion Passed				

3. CITY MANAGER'S REPORT

- **Kenneth explained that a list of properties needing cleanup was completed, a notice in the paper, and door hangers are being placed upon the properties. Properties not cleaned up by the end of April will be cited.**
- **A road in Shady Acres may need to be closed due to storm damage that wiped away the previous construction to repair the road.**
- **Rick McKee appeared in court this week and the judge ordered that the property must be cleaned up**
- **Work being completed in the park is tree trimming, bleachers repaired/replaced, and the wild life department is stocking the river with fish. Additional projects pending are the pavilion roofs and the walking trail completion**
- **The Comanche Nation is working with the city to help add new street lights on Moran**
- **Kenneth worked out an arrangement with the tribes to mow the Hall of Fame as a joint effort and a schedule was completed.**

4. COMMENTS BY COUNCIL MEMBERS: Mayor commends Chief Stone for his management of the Fire Department and coming in under budget on recent projects.

5. NEW BUSINESS

6. ADJOURN

Motion was made by Rodney Pedersen and seconded by Rufus Vance to adjourn

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Aye

IN WHITNESS HEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 9th day of May, 2016.

Kyle Eastwood, Mayor

Jo Spanglehour, City Clerk