

MINUTES
Regular Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, March 14th, 2016 at 6:00pm

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Clerk called roll:

Present	Callahan	Present	McGlothlin arrive 6:05pm		
Present	Rufus Vance	Present	JJ Vance		
Present	Pedersen	Present	Novotny	Present	Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

2.1. Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.

2.1.1. Minutes from Regular Meeting – February 08, 2016

2.1.2. Check Register for General Fund – February 2016

Motion was made by Stephanie Novotny and seconded by JJ Vance to approve item 2.1 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Absent	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.2. Discuss/consider/vote to file the Chamber of Commerce Activity Report and Financial Report for February 2016

Report filed. Mayor asked that financials be included with the council packet in the future

2.3. Discuss/consider/vote to approve Ordinance 1252 Designating Administrative Officer amending Section 4-3B-6 of Chapter 3, Title of the Anadarko City Code

Kenneth Corn explained that the ordinance clarifies and ensures that the process is fair. Currently the Code Enforcement Officer issues citations as well as presides over hearings.

Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.3 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.4. Discuss/consider/vote to approve Resolution 16-01 closing bank accounts at First State Bank

Kenneth explained that the accounts being closed are accounts no longer used since the accounting system was changed to a full pool cash method.

Motion was made by Stephanie Novotny and seconded by Rufus Vance to approve item 2.4 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.5. Discuss/consider/vote to approve Resolution 16-02 closing bank accounts at Bank of Commerce

Kenneth explained that same applies for 2.5 as 2.4. The accounts are no longer being used

Motion was made by Rodney Pedersen and seconded by JJ Vance to approve item 2.5 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.6. Discuss/consider/vote approve a Cooperation Agreement between the City of Anadarko and Caddo County

Kenneth explained that the MOU replaces an annual agreement that has expired

Motion was made by Stephanie Novotny and seconded by Wes Callahan to approve item 2.6 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.7. Discuss/consider/vote to approve an Assignment of Contract between WCA of Oklahoma, LLC (WCA) and Waste Connections of Oklahoma, Inc. (Waste Connections)

Kenneth explained that WCA and Waste Connections have agreed to exchange territories and assets, which is allowed under the existing contract. Waste Connections will be servicing our area effective April 1st, 2016. The routes and drivers will remain the same. Eventually, the containers will carry Waste Connections labels. There should be no disruption in service for our citizens.

Motion was made by Wes Callahan and seconded by Kelley McGlothlin to approve item 2.7 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.8. Discuss/consider/vote to approve a Memorandum of Understanding/Agreement between the Anadarko Police Department and the Caddo Nation of Oklahoma

Kenneth explained that the MOU between the Caddo Nation and the City of Anadarko Police Department well enable coordinated efforts.

Motion was made by JJ Vance and seconded by Rodney Pedersen to approve item 2.8 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.9. Discuss/consider/vote to approve solicitation for bid to Install Runway Lights (RFP 16-02)

Kenneth requested approval to solicit bids for the installation of the runway lights as he wants to move the project forward while there are still funds available.

Motion was made by Kelley McGlothlin and seconded by Wes Callahan to approve item 2.9 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye

Mayor Kyle Eastwood Aye Motion Passed

2.10. Discuss/consider/take possible action regarding customer request to release abatement lien on property located at 111 E Washington

The council would like to determine what the property buyer intends to do with the property prior to making a decision regarding the release of liens on the property.

Rodney Pederson made a motion to table 2.10 until the next meeting asking that the buyer appear before the council and that a copy of the statute regarding the tax sale process be provided by the county treasurer. The motion was seconded by Rufus Vance.

Vice Mayor Wesley Callahan Aye Ward 1 Rufus Vance Aye Ward 2 Rodney Pedersen Aye
Ward 3 Kelley McGlothlin Aye Ward 4 JJ Vance Aye Ward 5 Stephanie Novotny Aye
Mayor Kyle Eastwood Aye Motion Passed

2.11. Discuss/consider/vote to take possible action regarding Caddo County Treasurer request reduce the amount owed on abatement liens on property located at 312 E Kansas

A motion was made by Kyle Eastwood and seconded by Rodney Pederson to table item 2.11 for more information.

Vice Mayor Wesley Callahan Aye Ward 1 Rufus Vance Aye Ward 2 Rodney Pedersen Aye
Ward 3 Kelley McGlothlin Aye Ward 4 JJ Vance Aye Ward 5 Stephanie Novotny Aye
Mayor Kyle Eastwood Aye Motion Passed

2.12. Discuss/consider/vote to surplus specified outdated Police Department fire arms

Kenneth explained that the weapons were outdated and requested that the council surplus the items.

A motion was made by Rodney Pedersen and seconded by JJ Vance to authorize the city to surplus and authorized that the weapons can be traded.

Vice Mayor Wesley Callahan Aye Ward 1 Rufus Vance Aye Ward 2 Rodney Pedersen Aye
Ward 3 Kelley McGlothlin Aye Ward 4 JJ Vance Aye Ward 5 Stephanie Novotny Aye
Mayor Kyle Eastwood Aye Motion Passed

2.13. Discuss/consider/vote to enter into executive session per OS 25 § 307 B (1) discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public employee and OS 25 § 307 B (2) discussing negotiations concerning employees and representatives of employee groups.

A motion was made by Rodney Pederson and seconded by JJ Vance to enter into executive session.

Vice Mayor Wesley Callahan Aye Ward 1 Rufus Vance Aye Ward 2 Rodney Pedersen Aye
Ward 3 Kelley McGlothlin Aye Ward 4 JJ Vance Aye Ward 5 Stephanie Novotny Aye
Mayor Kyle Eastwood Aye Motion Passed

2.13.1. Contract – Kenneth Corn, City Manager

2.14. Discuss/consider/vote to approve to reconvene from executive session

A motion was made by Stephanie Novotny and seconded by Kelley McGlothlin to reconvene from executive session.

Vice Mayor Wesley Callahan Aye Ward 1 Rufus Vance Aye Ward 2 Rodney Pedersen Aye
Ward 3 Kelley McGlothlin Aye Ward 4 JJ Vance Aye Ward 5 Stephanie Novotny Aye
Mayor Kyle Eastwood Aye Motion Passed

2.15. Discuss/consider/vote to take action regarding executive session

2.15.1. Contract – Kenneth Corn, City Manager

A motion was made by Rodney Pedersen and seconded by JJ Vance to accept the changes in the City Manager’s contract

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

3. CITY MANAGER’S REPORT

- **Kenneth advised that all of the street lights in the city have been repaired and/or replaced**
- **The city is planning a City Wide Clean up April 20th – April 23rd. The city will be adding 4 additional roll offs in the city and that the city is coordinating their efforts with the Chamber of Commerce’s.**
- **Shady Acres read repair is in process.**
- **The city tore down 3 houses on 4th street and one at 411 Broadway**
- **Renovations are being made at the park. The bleachers are being repaired and a concrete pad is being installed for lawn chairs. The dugouts were moved behind the fence. Surveillance cameras are also being installed and 9 additional picnic tables are being placed in the park**
- **The jetter truck is currently working**
- **Kenneth mentioned that we have received enough donations to pay for the cost of Sam our K-9 dog.**
- **Kenneth advised that we received the draft rate study and he is reviewing it.**

4. COMMENTS BY COUNCIL MEMBERS

5. NEW BUSINESS

6. ADJOURN

A motion was made by Rodney Pedersen and seconded by Kelly McGlothlin to adjourn.

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

IN WITNESS WHEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 11th day of April, 2016.

Kyle Eastwood, Chairman

Jo Spanglehour, Secretary