

MINUTES
Regular Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, February 8th, 2016 at 6:00pm

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Clerk called roll:

Present	Callahan	Present	McGlothlin		
Present	Rufus Vance	Present	JJ Vance		
Present	Pedersen	Absent	Novotny	Present	Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

2.1. Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.

2.1.1. Minutes from Regular Meeting – January 11, 2016, Public Hearing CDBG 14 Grant #15945 – January 25, 2016, Public Hearing Grant FY 2016 CDBG Grant

2.1.2. Check Register

Motion was made by Stephanie Novotny and seconded by JJ Vance to approve item 2.1 as written

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.2. Discuss/consider/vote to file the Chamber of Commerce Activity Report and Financial Report for January 2016

Reports were filed

2.3. Discuss/consider/vote to approve the final payment to M & T Septic for RFP 15-03 ADA Sidewalk Project

Kenneth explained that this is the final and closing payment for RFP 15-03 ADA Sidewalk Project.

Motion was made by Stephanie Novotny and seconded by Kelley McGlothlin to approve item 2.3 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

- 2.4.** Discuss/consider/vote to approve the bid from Upton Termite & Pest Control for services in the amount of \$525.00 monthly for the city of Anadarko

Kenneth explained that this is the only bid received and is in line with what we are currently paying
Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.4 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

- 2.5.** Discuss/consider/vote to approve a contract between CEC Corporation and the City of Anadarko for engineering fees for the Anadarko Airport's Runway Light Project

Kenneth explained that the agreement is for the engineering for the Airport Light Rehabilitation Grant.
Motion was made by Wes Callahan and seconded by Kelley McGlothlin to approve item 2.5 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

- 2.6.** Discuss/consider/vote to approve a contract between Rahhal, Henderson, Johnson, PLLC and the City of Anadarko to complete the 2014 Financial Audit

Kenneth explained that this contract approves payment for the 2014 Audit
Motion was made by Rodney Pedersen and seconded by JJ Vance to approve item 2.6 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

- 2.7.** Discuss/consider/vote to increase the project amount for the match fund amount for the Redbud Street repair project

Kenneth explained that the initial project was approved by council at the December 2015 meet at \$30,000.00. After further engineering review; the project will cost \$40,000.00 rather than \$30,000.00.
Motion was made by Wes Callahan and seconded by Stephanie Novotny to approve item 2.7 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

- 2.8.** Discuss/consider/vote to approve payment of \$13,679.60 to TurnKey Mobile, Inc. for 8 Panasonic Toughbooks for the Police Department JAG Grant

Justice JAG Grant – Laptops will be installed in cars to facilitate the mobile cop program. Purchasing 8 refurbished units.
Motion was made by Kelley McGlothlin and seconded by Rodney Pedersen to approve item 2.9 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

- 2.9.** Discuss/consider/vote to approve filing the Notice of Intent for application for HMGP funds
The city is required to have a Hazard Mitigation and the plan has to be updated every 5 years. The grant application is to help the city pay for the writing and implementation of the HMGP.

Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.9 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.10. Discuss/consider/vote to approve the EMPG Grant Contract

This is an annual agreement required to release the Emergency Mangmentt Grant Assistance Funds.

Motion was made by Kelley McGlothlin and seconded by JJ Vance to approve item 2.10 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

3. CITY MANAGER'S REPORT

Kenneth explained:

- **That the new signs are here and we are waiting for installation.**
- **He is applying for a facilities grant with the USDA for SBA's for the Fire Department**
- **Brush Pickup is completed. Door knockers will be placed where new brush was placed advising that the pickup is complete and that we will not be back**
- **We are replacing streetlights though out town to date over 40 have been replaced and that they are looking at neighborhood that need additional lighting for safety**
- **We are purchasing a drug dog for the Police Department**
- **The police department is looking into the possibility of a reserve academy and neighborhood watch programs**

4. COMMENTS BY COUNCIL MEMBERS

5. NEW BUSINESS

6. ADJOURN

Motion was made by Stephanie Novotny and seconded by JJ Vance to adjourn

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

IN WHITNESS HEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 14th day of March, 2016.

Kyle Eastwood, Chairman

Jo Spanglehour, Secretary