

MINUTES
Regular Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, January 11th, 2016 at 6:00pm

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Clerk called roll:

Present	Callahan	Present	McGlothlin		
Present	Rufus Vance	Absent	JJ Vance		
Present	Pedersen	Absent	Novotny	Present	Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

2.1. Discussion and possible action to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request.

2.1.1. Minutes from Regular Meeting – 14th, 2015, Special Meeting – December 30th, 2015

2.1.2. Check Register for General Fund - December 2015

Motion was made by Wes Callahan and seconded by Rodney Pedersen to approve item 2.1 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.2. Discuss/consider/vote to file the Chamber of Commerce Activity Report and Financial Report for December 2015

David Scott presented his November Reports. Reports were filed

2.3. The Mayor will open bids for RFP 15-06 – North Municipal Complex Demolition

Bid 1 – C Bar C Services, Anadarko, OK = \$44,000.00

Bid 2 – Gills Demo, Lawton, OK = \$31,000.00 with no asbestos removal

2.4. The Mayor will open bids for RFP 15-07 – Pest Control

Bid 1 – Upton Pest Control - \$525.00 monthly

2.5. Discuss/consider/vote to approve the purchase of an LED Message Board from Signtronix

Kenneth explained that the city solicited bid to numerous vendors and Signtronix was the only vendor to respond to the city's request for bid. The cost of the sign is \$11,260.00 with an additional installation cost of \$3,000.00.

Motion was made by Rodney Pederson and seconded by Rufus Vance to approve item 2.5 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.6. Discuss/consider/vote to adopt Ordinance 1250 amending Chapter 3, Title 9 in its entirety
 Kenneth explained that the Fire Marshall advised that we needed to change the name of our building permits because that is the name used by the state. While changing the name to Construction Demo Permit; several fees were slightly increased. Discussion regarding permit requirements for resident and Kenneth said that they would look into resident permits as well.

Motion was made by Rodney Pedersen and seconded by Wes Callahan to approve item 2.6 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	No	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.7. Discuss/consider/vote to adopt Ordinance 1251 amending Chapter 9, Title 1, Sections 1-91-(d)(2) and 1-9-2(b)(1)
 Kenneth explained the need to increase the spending limits and bid requirements so that the city can more effectively function. Kyle advised that while he has no problem making the change at this time; it can always be revisited if applicable.

Motion was made by Rodney Pedersen and seconded by Rufus Vance to approve item 2.7 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.8. Discuss/consider/vote to approve a Memorandum of Understanding between the City of Anadarko and the US Department of Interior-Bureau of Indian Affairs, Anadarko Agency
 Kenneth explained the agreement allows the city to work more closely with the BIA to assist in cleaning up properties.

Motion was made by Wes Callahan and seconded by Kelley McGlothlin to approve item 2.8 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.9. Discuss/consider/vote to pay the 2nd installment payment to OMAG for Property Insurance
 Kenneth explained that this is the 2nd quarterly installment for property insurance.

Motion was made by Rodney Pedersen and seconded by Kelley McGlothlin to approve item 2.1 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.10. Discuss/consider/vote to pay the 2nd installment payment to OMAG for Auto Liability Insurance
 Kenneth explained that this is the 2nd quarterly installment for liability insurance.

Motion was made by Kelly McGlothlin and seconded by Rufus Vance to approve item 2.10 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.11. Discuss/consider/vote to pay the 3rd installment to M & T Septic & Backhoe Service, Inc. for RFP 15-03 US Highway 62 Project

Kenneth explained that this is the next to last payment and that the contractor is finished with the exception of some minor dirt work and repairs

Motion was made by Wes Callahan and seconded by Rodney Pedersen to approve item 2.11 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.12. Discuss/consider/vote to approve Lease Agreement between the City of Anadarko and the Anadarko Gun Club

Kenneth requested the council approve the revised lease agreement between the city and the Anadarko Gun Club.

Motion was made by Wes Callahan and seconded by Rodney Pedersen to approve item 2.12 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Abstain	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood	Aye	Motion Passed					

2.13. Discuss/consider/vote to approve the surplus inventory for the City of Anadarko

Kenneth requested the council approve the surplus request of equipment and property so that can be sold

Motion was made by Wes Callahan and seconded by Rodney Pedersen to approve item 2.13 as amended

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Absent	Ward 5	Stephanie Novotny	Absent
Mayor	Kyle Eastwood	Aye	Motion Passed					

3. CITY MANAGER'S REPORT

- Kenneth advised the council that based upon ordinance he would be increasing garbage rates 2% to compensate for the increases imposed by WCA. He advised that the down town commercial group will be audited and determination of the correct rate will be made at a later date.
- Kenneth advised that he hired an outside contractor to handle the brush route. The company started in the Regency addition and that they will go through each area only one time.
- The Track hoe should be here this week.

4. COMMENTS BY COUNCIL MEMBERS

5. NEW BUSINESS

Larry McDuffy asked what the status was on the storm sirens being donated. Kenneth advised the new sirens are up and working and that the old ones would be coming down right away.

6. ADJOURN

Motion was made by Rodney Pedersen and seconded by Kelley McGlothlin to adjourn

Vice Mayor	Wesley Callahan	Aye	Ward 1	Rufus Vance	Aye	Ward 2	Rodney Pedersen	Aye
Ward 3	Kelley McGlothlin	Aye	Ward 4	JJ Vance	Aye	Ward 5	Stephanie Novotny	Aye
Mayor	Kyle Eastwood	Aye	Motion Passed					

IN WHITNESS WHEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 8th day of February, 2016.

Kyle Eastwood, Chairman

Jo Spanglehour, Secretary