

MINUTES

APWA Regular Meeting - City of Anadarko Anadarko City Hall

501 W. Virginia, Anadarko, Oklahoma

Monday, December 14th, 2015 – immediately after the City Council Meeting

1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Clerk called roll:

Present	Callahan	Present	McGlothlin
Present	Rufus Vance	Present	JJ Vance
Present	Pedersen	Present	Novotny
Present	Eastwood		

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

2.1. Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request

2.1.1. Minutes from Regular Meeting November 9th, 2015

2.1.2. Check Register for APWA for November 2015

Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.1 as written.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Aye	Novotny
Aye	Eastwood		Motion Passed

2.2. Discuss/consider/vote to approve the Agreement between Sam Asher Computing Services, Inc. and the City of Anadarko for Hyper-Reach Services

The mass notification system will be used primarily for citizen notification of emergency management alerts and citizen notification from the City of Anadarko. Citizens can opt in and/or out at will.

Motion was made by Stephanie Novotny and seconded by JJ Vance to approve item 2.2 as written.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Aye	Novotny
Aye	Eastwood		Motion Passed

2.3. Discuss/consider/vote to approve final payment to Millie Vance under the CDBG grant for the Water Filter and Valves Control Project

The invoice is for the final payment to our grant writer and grant administrator under the grant contract

Motion was made by Stephanie Novotny and seconded by Wes Callahan to approve item 2.3 as written.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Aye	Novotny
Aye	Eastwood		Motion Passed

2.4. Discuss/consider/vote to approve final payment to WDB Engineering under the CDBG grant for the Filter and Valves Control Project

The invoice is the final payment to WDB Engineering for the CDBG Grant Project

Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.4 as written.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Aye	Novotny
Aye	Eastwood		Motion Passed

2.5. Discuss/consider/vote to award the bid for RFP 15-04 Water Tower Maintenance to Utility Service Co, Inc.

Kenneth explained that after review of all bids submitted and some revisions agreed upon the city would like to retain the current vendor. The savings will be approximately \$18,000.00 annually

Motion was made by Stephanie Novotny and seconded by Wes Callahan to approve item 2.5 as written.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Aye	Novotny
No	Eastwood		Motion Passed

2.6. Discuss/consider/vote to approve the purchase of Awning for the Wastewater Treatment Plant for 7 filters at the water plant

Wes only requested that a deadline be added to the contract. Remaining CDBG Grant match funds are expended for the awning project over the filters at the water plant.

Motion was made by Kyle Eastwood and seconded by Rodney Pederson to approve item 2.6 as written.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Aye	Novotny
Aye	Eastwood		Motion Passed

3. CITY MANAGER'S REPORT- Kenneth advised that Shane Albright is working on the rate study

4. COMMENTS BY COUNCIL MEMBERS

5. NEW BUSINESS

6. ADJOURN

Motion was made by Stephanie Novotny and seconded by Kelley McGlothlin to adjourn

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Aye	Novotny
Aye	Eastwood		Motion Passed

IN WHITNESS HEREOF, I hereunto subscribed by name as Chairman of the Board of Trustees for the Anadarko Public Works Authority and have caused the stamp of seal of said council to be hereunto affixed to this 11th day of January, 2016.

Kyle Eastwood, Chairman

Jo Spanglehour, Secretary