

## MINUTES

### APWA Regular Meeting - City of Anadarko Anadarko City Hall

501 W. Virginia, Anadarko, Oklahoma

Tuesday, October 11th, 2016 – immediately after the City Council Meeting

#### 1. PRELIMINARY

1.1. Invocation and Flag Salute

1.2. Call to Order

1.3. Roll Call

Clerk called roll:

Present	Callahan	Present	McGlothlin
Present	Rufus Vance	Present	JJ Vance
Present	Pedersen	Present	Novotny
Present	Eastwood		

1.4. Hearing Session/Citizen Presentation

*The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.*

#### 2. AGENDA

2.1. Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council's request

2.1.1. Minutes from Regular Meeting September 12, 2016

2.1.2. Check Register for APWA for September 2016

2.1.3. Financial Summary September 2016

2.1.4. Approve Millie Vance Incorporated contract for CDBG Grant

2.1.5. Approve OMAG Liability insurance renewal

2.1.6. Approve OMAG Property insurance renewal

2.1.7. Approve employee ancillary benefits

Motion was made by Stephanie Novotny and seconded by Rodney Pedersen to approve item 2.1 as written.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Aye	Novotny
Absent	Eastwood		Motion Passed

2.2. Discuss/consider/vote to approve a contract between the APWA and AMERESCO to complete a full preliminary assessment on ways to reduce operational and maintenance expenses  
Randy Wills with AMERESCO explain to the council the initial findings from a preliminary review of our electric and water systems to determine the potential to upgrade the systems at no additional cost to the city. Randy presented an agreement and explained the next step would be for their engineering group to come in and complete a thorough analysis, cost savings plan, and financing options.

Motion was made by JJ Vance and seconded by Rodney Pedersen to approve item 2.2 as written.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Aye	Novotny
Absent	Eastwood		Motion Passed

**2.3 Discuss/consider/vote to approve Millie Vance Incorporated - 2016 CDBG Grant Administrator's Contract**

Kenneth explained that Millie Vance's administration agreement was initially approved when the grant application and appropriation for the grant was approved.

Motion was made by Kelley Novotny and seconded by JJ Vance to approve item 2.3 as written.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Aye	Novotny
Absent	Eastwood		Motion Passed

**2.4 Discuss/consider/vote to approve WDB Engineering Contract for the 2016 CDBG Grant**

Kenneth explained that David completed the initial grant application study and his contract was initially approved when the grant application and appropriations were approved.

Motion was made by JJ Vance and seconded by Rufus Vance to approve item 2.4 as written.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Absent	Novotny
Aye	Eastwood		Motion Passed

**3 CITY MANAGER'S REPORT**

**4 COMMENTS BY COUNCIL MEMBERS**

**5 NEW BUSINESS**

**6 ADJOURN**

Motion was made by Rodney Pedersen and seconded by Kelley McGlothlin to adjourn.

Aye	Callahan	Aye	McGlothlin
Aye	Rufus Vance	Aye	JJ Vance
Aye	Pedersen	Absent	Novotny
Aye	Eastwood		Motion Passed

IN WHITNESS HEREOF, I hereunto subscribed by name as Chairman of the Board of Trustees for the Anadarko Public Works Authority and have caused the stamp of seal of said council to be hereunto affixed to this 14th day of November, 2016.

\_\_\_\_\_  
Kyle Eastwood, Chairman

\_\_\_\_\_  
Jo Spanglehour, Secretary